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CapitolLandTrust.org

Connecting People, Conserving Land

BOARD MEMBER POSITION DESCRIPTION

The Capitol Land Trust board is a working and fundraising board. The culture of the board is to be active and collegial in governing the organization. Board members lead the board committees, prepare for and participate in monthly board meetings, and undertake board work suitable to their available time and skills.

The Board meets the second Monday of each month in Olympia in a restaurant that can accommodate the size of the group. Committees meet monthly or bimonthly at a time of their choosing, usually at the CLT office in Lacey.

Time Commitment and Activities

- Approximately 8-10 hours per month (more or less depending on individual commitments).
- Attend board orientation and training sessions.
- Attend board meetings, committee meetings and the annual membership meeting.
- Complete assignments and prepare for meetings.

Participation

- Participate in board fundraising activities and make a financial contribution that matches your financial circumstances.
- Participate in board meetings.
- Serve on at least one committee.
- Participate in the on-going tasks of the board.
- Act as an advocate for the organization to the public.
- Take initiative and a leadership role in at least one committee or project.
- Recruit new supporters for Capitol Land Trust.

Knowledge and Preparation

- Educate yourself on the organization's purpose, history and needs.
- Keep current on the outside trends affecting this organization.
- Keep current on the role and responsibility of board involvement.
- Regularly review financial information and accept fiduciary responsibility as a board member.